

**Commission on Animal Care & Control**  
**Minutes of January 20, 2022 Commission Meeting**  
**Approved at the March 17, 2022 meeting**

**Commissioners Attending (7 of 9)**

Cynthia Bathurst, Chair, private citizen  
Thomas Beazley, Lieutenant, Chicago Police Department  
Ramona Griffin, private citizen  
Josie Cruz, Chicago Department of Streets & Sanitation Member  
Charleen Propsom, private citizen  
Janna Kerins, Chicago Health Department Member  
Heather Owen, private citizen

**Commissioners Absent (2 of 9)**

JB Bruederle, Veterinarian Member  
Paula Fasseas, Humane Society Member

**Also Attending**

Susan Cappello, Deputy Director, CACC  
Arthur Hamilton, Shelter Manager, CACC  
Jennifer Schlueter, Executive Administrative Assistant, CACC  
Angela Rayburn, Operations Manager, CACC  
Members of the public – via livestream

**Agenda Item #1: Determination of Quorum and Call to Order**

C. Bathurst performed roll call, determined a quorum and called the meeting to order at 8:35 a.m.  
C. Bathurst sends condolences to Executive Director Mamadou Diakhate on the loss of his family member.  
Announcement to appreciate an adoptable dog. Schlueter reported on Tulum.

**Agenda Item #2: Public Comment**

Public Comments are to be emailed to [askcacc@cityofchicago.org](mailto:askcacc@cityofchicago.org) in advance of the meeting. None submitted and no requests for comments.

**Agenda Item #3: Minutes of Previous Meetings**

The minutes from the November 18, 2021 meeting were reviewed and approved by all in attendance.

**Agenda Item #4: Report of Chairperson**

Reported that the Commission is working on their annual report; first report should have been 2020 with an addendum for the Department report to the Mayor, hope to have this done by next meeting. For the 2021 report, Bathurst will get it together and add the department report as an addendum for the next meeting. Commission meetings will continue to hold meetings virtually. Additionally, new volunteer orientations to start again at CACC and to expand communication to all. Encourage the public to send comments to [askcacc@cityofchicago.org](mailto:askcacc@cityofchicago.org). if it is specific to the Department, the Department will respond or if it for the Commission it can be added to the agenda for an upcoming meeting.

**Agenda Item #5: Report of Executive Director**

DD Cappello reported on behalf of the Executive Director. Full report sent to Commissioners in advance. Reported on, appointment based system in 2021 and continuing in 2022. Partners helped keep us at 91% live outcome rate with many transfers. Updated Wildlife Management Guide with partners, available on our website

and update on hiring and vacancy report. Hamilton reviewed the shelter statistics. C. Bathurst asked if CACC still has a contract in place for cleaning purposes from 7a-12p seven days per week. A. Rayburn reported on field statistics and salesforce. J. Schlueter reported on launching the New Volunteer Information Sessions virtually; reported on Communications plan and re-branding and looking to increase adoptions. R. Griffin asked how long does the process take to become a volunteer? J. Schlueter reported that the DHR background check is the most lengthy process and CACC added a short interview process. New Volunteers can participate in in kennel enrichment while waiting for clearance. All of CACC Statistics are available online at Chicago.gov

#### **Agenda Item #6: City Agency Reports**

- J. Cruz (Streets & Sanitation) nothing new to report today. C. Bathurst reported that S&S picks up deceased animals; S. Cappello reported that they then deliver them to CACC for cremation services. All reports for animal related situations should be reported to 311 or 312-744-5000 or if there is a situation in progress please notify 911.
- J. Kerins (Health) not many updates outside of COVID. One of Dr. Kerins staff members is fostering Lucky. COVID news that a Hamsters had to be euthanized due to possible transmission in Hong Kong.
- T. Beazley (Police) Lieutenant with CPD, numbers for 2405 calls for services of types of animal abuse – 89 of these calls were substantiated and 9 resulted in arrests. C. Bathurst asked if any animals were associated with these cases. T. Beazley does not have this information. S. Cappello reported that Susan Taney from Lost Dogs Illinois will donate those 3 scanners (arrange for A. Rayburn from CACC and T. Beazley from CPD to meet up to turn over the scanners). T. Beazley also asked for some roll call training for all CPD Districts. C. Bathurst asked about the leashes and collars for each district.

#### **Agenda Item #7: Commissioner Reports**

- JB. Bruederle – No report.
- C. Propsom – Reported on the Pet Food Pantry is on hold for the winter as they work outside from the 11<sup>th</sup> Police District; After Hours Care program in its 3<sup>rd</sup> year and past year provided emergency care to 25 cats and 25 dogs and spent a total of \$173,000 on the program. Involved with CACC on the SOP for the After Hours program. Biggest problem is lack of foster care givers for medical animals.
- R. Griffin – asked about the managed intake model, concerned that if I come in and cant keep my pet, does CACC turn away the public. S. Cappello reported that CACC is open to the public seven days per week, anyone who walks into our facility is provided a Service Notice to try to make an appointment but that person has the option to ask for a Supervisor. H. Owens asked if this is the same for stray intake. S. Cappello reported that we are more lenient on stray intake. C. Propsom asked what kind of training the front desk staff is given as protocol for walk in clients. S. Cappello responded that Clerks are trained regularly. A. Hamilton reported that Security is the one who hands out the paper to clients when they come in without an appointment. C. Propsom asked about additional training for Customer Service, and looking for opportunities to improve communication. C. Bathurst asked about animals that are tied outside. A. Hamilton reported that this is something that has happened for years, not just from managed intake, CACC sends staff outside to get the animal. R. Griffin reported that she would like to see more communication by getting people involved in CACC.
- H. Owen – Thank the APC's for working with all the Rescues and appreciates their time and effort. Would also like to make sure that staff has the information on the CRISP program. OTAT just celebrated their 14<sup>th</sup> birthday.
- C. Bathurst – Reported on Safe Humane Chicago programs, Lifetime Bonds program, expanded the Court Case Program, Manners classes (and providing certificates to dogs after the classes) and continuing to pay for necropsies for deceased animals in specific cases.
- P. Fasseas – No report.

#### **Agenda Item #8: Other Business**

None.

**Agenda Item #9: New Business**

None.

**Agenda Item #10: Adjournment**

Meeting was adjourned at 10:04 a.m. The next virtual meeting is March 17, 2022 at 8:30 a.m.