

CITY OF CHICAGO LAW DEPARTMENT

2024 SUMMER LAW CLERK PROGRAM

**JOIN AN UPCOMING
VIRTUAL RECRUITING EVENT!**

**OCTOBER 20, 2023, 12P CT
NOVEMBER 17, 2023, 12P CT**

Questions + RSVP:

summerlawclerk@cityofchicago.org

PAID

**CLERK WITHIN 2
DIVISIONS**

**ONE OF CHICAGO'S
LARGEST LAW
OFFICES**

"This has truly been the most enlightening legal experience. I believe that the City provided me with opportunities for growth that I would have not had anywhere else. I had the opportunity to lead a deposition, participate in a trial as a third chair, abstract records, participate in arbitration, draft various motions, and sit in on division meetings. I really liked that in addition to having a direct division supervisor, we had a mentor from a different division. I feel that the set up allowed me to learn more about various types of law. I also am really grateful for all of the enrichment programs we had the opportunity to attend. Because of the enrichment programs and because we had a mentor from a different division, I never felt confined to my division."

*Brieanna G Martin, Loyola University Chicago School of Law
Summer Law Clerk '23*

2024 SUMMER LAW CLERK PROGRAM

This program provides law students with the opportunity to work on intellectually challenging legal matters, expand knowledge of the legal field, participate in networking events, and engage with the legal community at behind-the-scenes tours of City Departments, meet and greets with City Officials and members of the State and Federal Judiciary.

WHO

Law Students in the Class of 2025 or 2026.

Chicago residents.

Must be able to provide proof of Chicago residency at start of program.

(Exceptions to this requirement may be made for extenuating circumstances, please inquire about our Residency Waiver Request).

HOW TO APPLY

- Resume
- Cover Letter
- Law School Transcript (may submit when available but prior to final selection)
- Writing Sample (5 pages or less)

<https://www.chicago.gov/city/en/depts/dol.html>

WHAT

Paid \$17.00 per hour.

Law Department Division Selection + Learning Flexibility.

Law Clerk's indicate preference of DOL Divisions by ranking first and second choice. Following the first 5 weeks, Law Clerk's may elect to stay within their Division, or clerk within a new Division for the last 5 weeks.

(Note: Certain Divisions are only available to Clerk's graduating in 2025 due to the nature of the legal work requiring more experience).

Click to learn about our Divisions:



APPLY NOW!

Applications reviewed in order of receipt.

Interviews conducted on a rolling basis starting January 2024

Questions:

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