



MEMORANDUM

City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

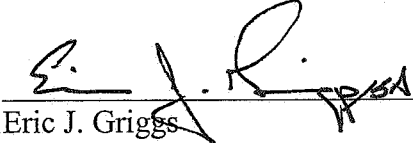
City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: August 3, 2004

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Lance Lewis

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Hersey Meters

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Hersey. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Hersey Meters in the amount of \$10,647.90 as requested in your letter of July 19, 2004. Any amount in excess of the \$10,647.90 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Water Management

Richard A. Rice
Commissioner

Bureau of Administrative Support

Julie Hernandez-Tomlin
Deputy Commissioner

DePaul Center, Suite 410
333 South State Street
Chicago, Illinois 60604
(312) 747-7089
(312) 747-7889 (FAX)

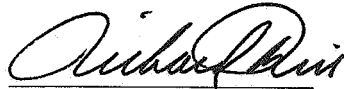
[www.cityofchicago.org/
watermanagement](http://www.cityofchicago.org/watermanagement)

MEMORANDUM

04 JUL 23 PM 2:25

*approved
E. J. Griggs*

TO: Eric Griggs
Chief Procurement Officer
Department of Procurement Services

FROM: 
Richard A. Rice
Commissioner
Department of Water Management

RE: Operational Emergency
Hersey - Meters

ATTN: Vicky Velez

DATE: July 19, 2004

The Department of Water Management is requesting an Operational Emergency in the amount of \$10,647.90 for the purchase of water meters to accurately determine the amount of domestic water used and possible waste water discharged as mandated by the Metropolitan Water Reclamation District. The meters will be used at the Department's South Filtration Plant. The contract to procure these meters has expired. There are no extension options available. Hersey - Meters is the suggested vendor.

Your assistance in this matter is appreciated.

RAR: ltl
CC: Julie Hernandez-Tomlin

