



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

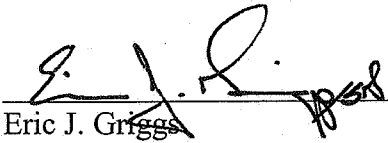
<http://www.cityofchicago.org>

MEMORANDUM

Date: August 25, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request for 60 French Drains

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Vollmar Clay Products. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 60 French Drains in the amount of \$37,782.00 as requested in your letter of August 20, 2004. Any amount in excess of the \$37,782.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

Miguel d'Escoto
Commissioner

30 North LaSalle Street
Suite 1100
Chicago, Illinois 60602-2570
(312) 744-3600
(312) 744-1200 (FAX)
(312) 744-7215 (TTY)

<http://www.cityofchicago.org>

August 20, 2004

Eric Griggs
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street – Room 403
Chicago, Illinois 60602

04 AUG 25 AM 9:32
8/25/04
approved
E. J. Griggs

Re: Emergency purchase for French Drain Program

Dear Mr. Griggs:

The Department of Transportation is requesting an emergency purchase of materials needed to install approximately 60 French Drains throughout the City of Chicago not to exceed \$40,000.00. The Department of Transportation is working in conjunction with the Department of Procurement Services to develop specifications for a contract to provide for the purchase of materials needed to install the French Drains.

Currently no contract exists to purchase the item.

The need for this purchase of materials to install the French Drains is based on the safety for the general public in that the installations will help in the elimination of standing water in alleys thereby reducing possible outbreaks of the West Nile Virus. With the construction season underway and Fall rains coming, various areas of standing water have been identified and need to be corrected.

This purchase order will allow CDOT to install 60 French Drains that have been identified and accepted as areas to install the units in an efficient manner.

If additional information is required, please contact Louis Langone at 744-5717.

Sincerely

Miguel d'Escoto
Commissioner

Originated by:

Cheri Heramb *for*
Deputy Commissioner
Bureau of Administration and Planning

cc: M. d'Escoto
J. Goliber

B. Murphy
G. Quinones

R. McDarrah
File



VOLLMAR**CLAY PRODUCTS CO.***Sewer Pipe and Building Materials*

TELEPHONE

(773) 774-1234

FAX

(773) 774-1254

5885 W. TOUHY AVENUE,
CHICAGO 46 ILLINOISFAX TRANSMITTAL FORM

TO: CITY OF CHICAGO D.O.T.

ATTN: LOU LANGONE

FROM: ERIC SCHULENBURG

DATE: 8-10-04

PAGE 1 OF 1 PAGES.

SUBJECT: FRENCH DRAIN PROGRAM

| | | |
|---|---------------|---------------------|
| 60 EA - 24 x 4' DRAIN BASINS w/ 2-15" OUTLETS FRAMES & LIDS (w/ BOLT FOR C.D. REMOVAL) | # 520.00 ea | 31,200.00 |
| 30 EA - 15" ADS N-12 PIPE X 20' | # 106.20 ea | 3,186.00 |
| 120 EA - 15" END CAPS w/ TIES | # 15.10 ea | 1,812.00 |
| 6 ROLLS - 4OZ FILTER FABRIC (15' WIDE X 360' LONG) 600 S.Y. | # 264.00/ROLL | 1,584.00 |
| | | <u>\$ 37,782.00</u> |

Please call with questions.

Thanks,

Eric

773-774-1234

ALL PRICES F.O.B. JOBSITE