



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

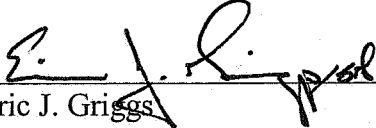
<http://www.cityofchicago.org>

MEMORANDUM

Date: June 10, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Rental of Asphalt Distributor

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Plote Construction. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase the Rental of an Asphalt Distributor in the amount of \$39,960.00 as requested in your letter of June 1, 2004. Any amount in excess of the \$39,960.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

30 North LaSalle Street
Suite 1100
Chicago, Illinois 60602-2570
(312) 744-3600

www.cityofchicago.org/transportation

June 1, 2004

ERIC J. GRIGGS
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street – Room 403
Chicago, Illinois 60602

RE: **ASPHALT DISTRIBUTOR**

Dear Mr. Griggs:

The Department of Transportation, Bureau of Streets is requesting an emergency purchase for the rental of an **ASPHALT DISTRIBUTOR** not to exceed \$40,000.00. The Department of Transportation is working in conjunction with the Department of Procurement Services and the Department of Fleet Management to put in place a new contract (**Leased Heavy Equipment**) that will allow the rental of an Asphalt Distributor. Currently no contract exists to purchase or lease this equipment.

We request that \$39,960.00 dollars for the rental of an **ASPHALT DISTRIBUTOR** to be used for the Residential Street Resurfacing Program, be obtained by way of an emergency purchase. This amount should satisfy the Bureau of Streets need for approximately 74 days of operation. Additional request may be needed until a method is in place to secure an Asphalt Distributor. Price quotes have been obtained and are attached.

If additional information is required, please contact Lou Langone at 312-744-5717. Your help in expediting our request at your earliest convenience will be greatly appreciated.

Sincerely

Miguel d'Escoto
Commissioner

Originated by:

Robert W. McDarrah
Acting Deputy Commissioner
Bureau of Streets

cc: B. Murphy C. Heramb J. Goliber G. Quinones L. Langone

See Attachments

04 JUN -5 PM 8:55

6/10/04
approved
Eric J. Griggs

