



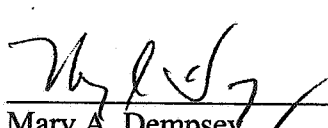
City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Mary A. Dempsey
Interim Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

MEMORANDUM

Date: April 25, 2005
To: Michi E Pena, Commissioner
Department of General Services
Attn: Bill Kelly
From: 
Mary A. Dempsey
Interim Chief Procurement Officer
Re: Emergency Purchase Order Authorization

Rx 20596

35709

PO# 8848

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Moore Landscapes, Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Landscaping Services for Region 4 for a 3 month period in the amount of \$47,520.00 as requested in your letter of April 22, 2005. Any amount in excess of the \$47,520.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by statute.

cc:S. Geocaris
B. Humphrey





City of Chicago
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña
Commissioner

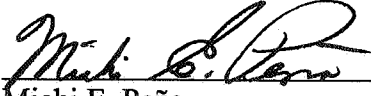
Suite 3700
30 North LaSalle Street
Chicago, Illinois 60602-2586
(312) 742-3124
(312) 744-9883 (FAX)
<http://www.cityofchicago.org>

Memorandum

05/11/05 10:20

To: Mary Dempsey
Interim Chief Procurement Officer
Department of Procurement Services

Attn: Steve Geocaris
Managing Deputy Procurement Officer

From: 
Michi E. Peña
Commissioner
Department of General Services

Re: Emergency Authorization for Landscape Services
Region 4

Date: April 22, 2005

Attached you will find two proposals for an emergency authorization to begin short term landscape services at facilities located within Region 4 of the new Comprehensive Landscape Services contract. The new contract was advertised on 3/30/05, but DGS needs to service facilities in the interim until the new contract is awarded and released.

Based upon the attached bids, we recommend awarding Region 4 to Moore Landscapes, Inc in the amount of \$15,489.00 per month.

Please contact Bill Kelly at 312/744-6043 if you have any questions or concerns.

Thank you for your cooperation.

Attachments

cc: M. Capecci
T. Simmons
J. Bedore
W. Kelly
file

