



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Montel M. Gayles
Chief Procurement Officer

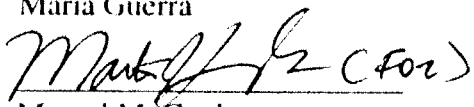
City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: February 14, 2008

To: Nuria Fernandez, Commissioner
Department of Aviation

Attn: Maria Guerra

From: 
Montel M. Gayles
Chief Procurement Officer

Re: **Emergency Purchase Authorization**
Potassium Acetate (PA) Runway Deicer
for Chicago O'Hare and Midway International Airports

Vendor Number:	1061204	Amount:	\$247,500.00
PO Number:	16968	RX Number:	37031

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Leader Automotive Wholesalers, Inc. of Potassium Acetate (PA) Runway Deicer for O'Hare and Midway International Airports based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide emergency needs at Chicago O'Hare and Midway International Airports.

You are hereby authorized to procure "Potassium Acetate (PA) Runway Deicer" in the amount of \$247,500.00 as requested in your letter dated February 13, 2008. Any amount in excess of the \$247,500.00 approved herein will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

cc: Mark Hands
Brent Walters
Maria Guerra
Habib Rehman
Scan
File (Specification Number: 63797)





DEPARTMENT OF AVIATION

MEMORANDUM

Date: February 13, 2008

To: Montel M. Gayles
Chief Procurement Officer

Attention: Brent Walters
Deputy Procurement Officer

From: Nuria Fernandez *Nuria I Fernandez*
Commissioner

Subject: Request for Emergency Contract
Potassium Acetate Runway Deicer
For O'Hare and Midway International Airports
Recommended Vendor: Leader Automotive Wholesalers
Cost: \$247,500

The Department of Aviation (DOA) respectfully requests an emergency contract be awarded to Leader Automotive Wholesalers in order to procure Potassium Acetate (PA) Runway Deicer for use at O'Hare and Midway International Airports. Currently there is a nationwide shortage of a key raw material potassium hydroxide (KOH), that is used to make the deicer. ACE Construction, the holder of blanket purchase order 15570, which is utilized to procure PA for the airports has submitted a letter from the manufacturer of the deicer, Clariant, noting that one of their raw material suppliers has declared Force Majeure, which is restricting ACE's ability to order as much product as they may need to service the airports. Further research by DOA has determined that there is a supply shortage amongst all suppliers including those that bid on this emergency.

While our term contractor, ACE, has not arrived at the point of being unable to supply the City, their letter dated 2/8/08 noting their limited capacity has necessitated this emergency request. As the deicer is used to keep the runways and taxiways free of dangerous ice and snow, it is imperative for the safety of the flying public that DOA ensures it has an adequate supply of deicer available. Unfortunately, as the use of the product is weather related and thus not predictable, it is impossible to calculate how much product we will need to get through this winter. This 55,000 gallon emergency order will act as a buffer to our inventory, however if we continue to experience foul weather additional emergency contract requests may be necessary to supplement our term contractor.



DOA solicited three bidders for this emergency, Leader Automotive Wholesalers, Cryotech and Anderson's Inc. As both Leader and Cryotech had submitted bids in 2007 for the term contract they were solicited while Anderson's Inc. was solicited as they had manufactured PA for the previous term contract. Leader, a certified MBE, submitted the lowest bid at \$4.50/gallon versus the \$5.75/gallon submitted by Cryotech. Anderson's Inc chose not to bid as they did not want to jeopardize their ability to service their current clients.

For historical perspective it should be noted that in an average winter we'll utilize about 1.2 to 1.9 million gallons for the airport system while this year we are encroaching upon 2.7 million gallons.

If you need further information regarding this emergency request, please contact David Bowman at 686-7089.

Thank you for your prompt attention to this request.

Attachments: - Bids (Leader, Cryotech, Anderson's
- Letter from Ace Dated 2/8/08
- Letter from Clariant dated 2/7/08

Please complete the following information and return the entire bid package via fax to David Bowman (773) 894-1841 by Monday, February 11, 2008 4:00 PM.

The price quoted is to be the delivered price and include all costs including but not limited to material, delivery, overhead and profit. As the City of Chicago is a government entity, it is exempt from tax and therefore tax should not be included in the bid price.

Late bids will be rejected.

Payment will be processed within sixty (60) days of receipt of invoice. Invoice to be provided after delivery.

LEADER AUTOMOTIVE

Company Name

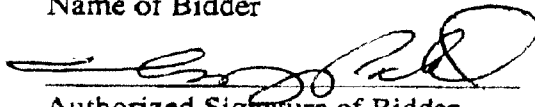
Federal Employee ID Number (FEIN)

IMTIYAZ PATEL

Name of Bidder

4837 N. Pauloski

Address of Bidder



Authorized Signature of Bidder

Feb 11, 2008

Date

847-721-8300

Contact Phone Number

	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
Potassium Acetate	55,000	Gallons	\$ <u>4.50</u>	\$ <u>247,500⁰⁰</u>

Terms Net 30 days

Bids Due February 11, 2008 - 4:00 PM

Via Fax: 773-894-1841

Call David Bowman at 773-686-7089 to confirm receipt of bid.