

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
04/06/2004	T26463	136	B09684210	1055528	A		1

DELIVER TO: 38-038

038-2005 30 NORTH  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602

ORDERED FROM:

F.H. PASCHEN/S.N. NIELSEN, INC  
O'HARE PLAZA  
8725 W. HIGGINS RD STE 200  
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: Raffi Sarrafian 742-1974

PO DESCRIPTION: T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

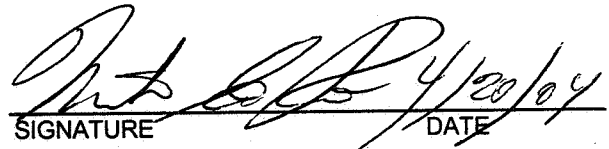
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

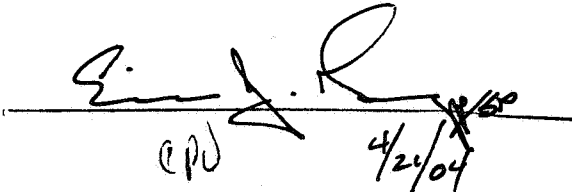
SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842	95,499.28	USD	1.00	95,499.28					
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP786.A; INSTALL NEW AWNING WINDOWS; K-4-020; SMITH; CIP 130-04-0168											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	002	0497	0382005	4095	220540	0000	90058151	000000	00000	0000	95,499.28
<b>SHIPMENT TOTAL:</b>											<b>95,499.28</b>
<b>RELEASE TOTAL:</b>											<b>95,499.28</b>

APPROVAL:

 \_\_\_\_\_  
SIGNATURE DATE 4/19/04

 \_\_\_\_\_  
SIGNATURE DATE 4/20/04

 \_\_\_\_\_  
EPU 4/21/04

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 03/23/2004

Sub-Order Total: \$95,499.38

**DISCLOSURE OF RETAINED PARTIES**

**A. Definitions and Disclosure Requirements.**

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the naure of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JUP786.A CFD- Engine Company #13 (Windows)  
Specification, loan or other Identifying number: B09684210A

2. Name of Contractor: F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Americraft Commercial Exteriors, Inc.	6210 N. Lowell Chicago, IL 60646	Non	Subcontractor	75,313.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

[Signature]  
Signature

David P. Row  
Name (type or print)

3/23/04  
Date

Project Manager  
Title

Subscribed and sworn to before me  
this 23<sup>rd</sup> day of March 20 04

[Signature]  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michael C. McCue  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)

<http://www.cityofchicago.org>

19 February 2004

Mr. Eric J. Griggs  
Acting Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attention: Dale Hillerman  
City JOC Manager**

**Re: JOC Project Number:** JUP786.A K-4-020  
**Project Title:** CFD E. C. 13 New Windows  
**Address:** Engine Company 013  
259 S. Columbus Dr.  
**Estimated Cost:** \$ 60,000.00  
**Specification #:** B09684210A  
**Funding Source:** 02-497-382005-4095-220000-90058-151


Dear Mr. Griggs:

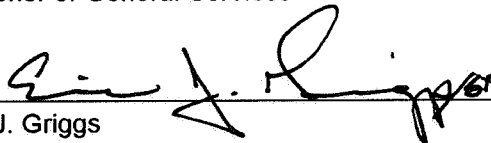
We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

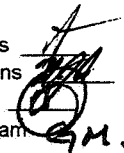
Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Raffi Sarrafian at 742-1974.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
\_\_\_\_\_  
Michi E. Peña  
Acting Commissioner of General Services

**APPROVED:**   
\_\_\_\_\_  
Eric J. Griggs  
Acting Chief Procurement Officer 3/4/04

Approved: James Chronis  
Nicholas Ahrens  
Mary Capecci  
Gerald McGleam 



**2004 Fire Department Window Replacements  
Program Summary**

The 2004 Fire Department Window Replacement Program consist of replacing exterior windows at 9 Firehouse locations. This program is a joint venture between the DGS Trades and a contractor. The program is structured where the DGS Trades provide interior finishes such as plastering, painting and miscellaneous carpentry. DGS also provides the relocation of any Fire Department operational equipment necessary to execute this work. The Contractor scope of work associated with this program is as follows:

- Remove and dispose of existing window sash and frame
- Provide and install new window frame and sash
- Provide and install aluminum closure panels and trim
- Caulk new window frames to masonry openings

The estimated Project Budget per site is \$75,000.00

The Department of General Service requests the use of the JOC Procurement System as the contracting method for this program. We feel that JOC would be appropriate for the following reasons:

- The rework of existing plastering and painting is almost always required for these projects. DGS has elected to self perform these items in an effort to reduce the cost of this work and therefore give us the ability to complete additional locations. Also any hidden conditions that must be addressed during window installation are handled by the DGS trades. The JOC Program facilitates this type of approach.
- The JOC Unit Price Book and Technical Specifications adequately cover the scope of work. DGS and Procurement have spent considerable time incorporating the appropriate Unit Price line items in the Unit Price Book. These line item unit prices reflect our performance specifications for this program.
- With the use of JOC DGS is able to contract for and execute this with out using a design consultant. Because the performance specification is already covered in the JOC Unit Prices the scope of work can be conveyed in a simple window schedule matrix. This approach saves the time and expense of retaining a design consultant to develop drawings for each location and a complete performance specification.
- Replacement of Firehouse windows is a seasonal project. A higher level of quality is achieved when these windows are installed during the summer months. Currently the commercial window fabrication industry is experiencing very long lead times for providing the type of windows required for this project. In order to have these windows installed prior to November 1, 2004 the window order must be placed no later than May 1, 2004. By using the JOC Procurement system we can achieve this schedule.

If you should have any questions or require any additional information please contact Jerry McGleam of my staff at 744-4749.