

## Release Summary Sheet

**Contract (PO) Number:** 5382

**Release Number:** 109

**Specification Number:** 17058

**Name of Contractor:** PACIFIC CONSTRUCTION SERVICES

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES -  
TARGET MARKEY

**Dollar Amount of Release:** \$51,905.36

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 1042543

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Reprint

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
7/18/05	5382	109	17058	1042543	A		0

DELIVER TO: 38-006

006-2005 MAIN OFF  
50 W. WASHINGTON  
ROOM 2700  
Chicago, IL 60602

ORDERED FROM:

PACIFIC CONSTRUCTION SERVICES  
33 W. MONROE ST, STE 2100  
CHICAGO, IL 60603

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: Staci Rae Bixler 744-1636

PO DESCRIPTION: JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES - TARGET MARKEY

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 5382

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST																							
1	1	96842 GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JTP633.A; BUILD DOP APPLICATION AREA; P-5-003; ANDROS; NO CIP	51,905.36	USD	1.00	51,905.3																							
<table border="1"> <thead> <tr> <th>Dist</th> <th>BFY</th> <th>FUND</th> <th>COST CTR</th> <th>APPR</th> <th>ACCNT</th> <th>ACTV</th> <th>PROJECT</th> <th>RPT CAT</th> <th>GENRL</th> <th>FUTR</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>005</td> <td>0453</td> <td>0062005</td> <td>3066</td> <td>220540</td> <td>0000</td> <td>45056401</td> <td>000000</td> <td>00000</td> <td>0000</td> <td>51,905.36</td> </tr> </tbody> </table>						Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR		1	005	0453	0062005	3066	220540	0000	45056401	000000	00000	0000	51,905.36
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1	005	0453	0062005	3066	220540	0000	45056401	000000	00000	0000	51,905.36																		
<b>SHIPMENT TOTAL:</b>						<b>51,905.36</b>																							
<b>RELEASE TOTAL:</b>						<b>51,905.36</b>																							

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

For  
trim CPO

*[Signature]* 8/22/05  
DATE

*[Signature]* 8/15/05  
DATE



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: August 11, 20

Sub-Order Total: 51,905.36

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JTP633.A Chicago Career Works

Specification, loan or other identifying number: 5382/17058

2. Name of Contractor: Pacific Construction Services, Inc.

Name	BUSINESS ADDRESS	MBE WBE or Non	Relationship (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
Corporate Express	1301 Internationale Parkway	Non	Subcontractor	\$28,804.95 Est.
SIGN*A*RAMA	35 E. Plainfield Road Countryside, IL, 60525	Non	Subcontractor	\$5,256.00 Est.
C&W Building Services, Inc.	6906 Windsor Avenue Berwyn, IL, 60402	Non	Subcontractor	\$1,900.00 Est.
J. Warner Electric, Inc.	8941 W. 147th Street Orland Park, IL, 60462	Non	Subcontractor	\$3,000.00 Est.
Meilahn Manufacturing		Non	Subcontractor	\$500.00 Est.
Pacific Construction Services, Inc.	33 W. Monroe St. Suite 2100	Non	Subcontractor	\$12,444.41 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

  
 \_\_\_\_\_  
 Signature

Mike Carlson  
 \_\_\_\_\_  
 Name (Type or Print)

8/11/05  
 \_\_\_\_\_  
 Date

Project Manager  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me

this 11th day of Aug 2005

Kim Morales  
Notary Public Signature





City of Chicago  
 Richard M. Daley, Mayor  
 Department of General Services  
 Michi E. Peña  
 Commissioner  
 Suite 3700  
 100 North LaSalle Street  
 Chicago, Illinois 60602-2586  
 (312) 742-3124  
 (312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

April 5, 2005

Ms. Mary A. Dempsey  
 Interim Chief Procurement Officer  
 Department of Procurement Services  
 City Hall Room 403  
 121 N. LaSalle Street  
 Chicago, Illinois 60602

Attn: Catherine Mellon  
 JOC Manager

Re: JOC Project Number: JTP633/P-5-003  
 Project Title: City Hall  
 Chicago Career Works  
 Address: 121 N. LaSalle  
 Estimated Cost: \$ 60,000.00  
 Specification Number: 17058  
 Funding Source: TBD

Dear Ms. Dempsey:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Thomas W. Vukovich at (312) 744-2708 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña, Commissioner

APPROVED: 4/4/05  
 Ms. Mary A. Dempsey  
 Interim Chief Procurement Officer

approved: John Plezbert  
 Nicholas J. Ahrens   
 Mary Capecci  
 Jerry McGlearn



**The Department of General Services**  
**JOC Approval Letter**  
**Utilizing JOC For Construction Projects**  
**City Hall**  
**Chicago Career Works**  
**121 N. LaSalle Street**  
**Project No: P-5-003**

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

This project is to install on the first floor of City Hall an area for people to electronically apply for City jobs. The purchase and installation of the computers will be by others. This work order includes the: procurement and installation of free standing partitions, furniture and countertops; installation of electrical power and communication lines including conduit, wiring and junction boxes according to City code to the project site; and, drop electrical and communication service down to the location of the computers and install the required electrical devices.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

Chicago Career Works is a Mayoral initiative and we have been requested by the Mayor's Chief of Staff to complete this work in April, thus not allowing enough time to bid out the project.

**3. If the project is a one trade project, please provide additional explanation of why it would not be in the city's best interest to do the project under JOC.**

Multiple trade project, including: electricians, carpenters, sheet rock installers, partition installers and painters.

**4. If it is anticipated that over 25% of the project will consist of Non-repriced items, please provide and explanation on why JOC should be used.**

It is anticipated that the furniture portion (the partition walls will be pre-priced in the CTC) which represents about 40% of the value of the project will be NPP.

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

The City's Term agreement for furniture and partitions does not include in its scope of work the types of furniture and partitions that are required of the project.