

## Release Summary Sheet

**Contract (PO) Number:** 7119

**Release Number:** 33

**Specification Number:** 23505

**Name of Contractor:** MECCOR INDUSTRIES LTD.

**City Department:** DEPT OF AVIATION

**Title of Contract:** JOB ORDER CONTRACT FOR RENOVATION OF AIRPORT  
FACILITIES

**Dollar Amount of Release:** \$1,788.22

**Release Description:** GENERAL CONSTRUCTION

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 1004648

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
10/12/2007	7119	33	23505	1004648	A		1

DELIVER TO: 85-085

085-2010 MIDWAY  
5700 S. CICERO AVE.  
Chicago, IL 60638

ORDERED FROM:

MECCOR INDUSTRIES LTD.  
3933 OAKTON ST.  
SKOKIE, IL 60076

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: GREGORY PALIS 773-894-2402

PO DESCRIPTION: JOB ORDER CONTRACT FOR RENOVATION OF AIRPORT FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 7119

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 GENERAL CONSTRUCTION	1,788.22	USD	1.00	1,788.22
JM-5041A; DOOR#2 UPPER LEVEL EXPANSION JOINT REPAIR						
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
1		1 001 0603 0854350 5027 220540 0000 M502750E 000000 00000 0000				1,788.22
SHIPMENT TOTAL:						1,788.22
RELEASE TOTAL:						1,788.22

APPROVAL

SIGNATURE

DATE

SIGNATURE

DATE

07 OCT 19 PM 10:12

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of Aviation  
 121 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: June 19, 2007

Sub-Order Total: 1,788.22

**Disclosure of Retained Parties**

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JM 5041A Door #2 Upper Level Expansion Repair - Additional  
 Specification, loan or other identifying number: 2nd Anniversary - Factor Increase

2. Name of Contractor: City of Chicago - DOA - Meccor Industries, Ltd.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
Takao Nagai	1634 S. Ardmore Ave. Villa Park, IL, 60181	MBE	Subcontractor	\$1,291.00 Est.
Meccor Industries	3933 Oakton Street Skokie, Il, 60076	MBE	Subcontractor	\$497.22 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*J. Harrer*  
 Signature

19 Jun 2007  
 Date

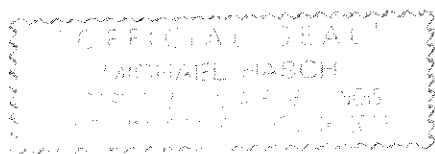
JAMES HARRER  
 Name (Type or Print)

Project MANAGER  
 Title

Subscribed and sworn to before me

this 19TH day of JUNE 20 07

*Michael Hartsch*  
 Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of Aviation

Nuria I. Fernandez  
Commissioner

Chicago O'Hare  
International Airport  
P.O. Box 66142  
Chicago, Illinois 60666  
(773) 686-2200  
(773) 601-8333 (TTY)

Chicago Midway  
International Airport  
5700 South Cicero Avenue  
Chicago, Illinois 60638  
(773) 838-0600  
(773) 838-0795 (TTY)

[www.flychicago.com](http://www.flychicago.com)

## Memorandum of Authorization (MOA)

June 29, 2007

07.07.07 11:51 AM

Ms. Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attn: Catherine Mellon**  
**JOC Manager**

**Re: JOC Project Number:** JM 5041A Landside  
**Project Title:** Door #2 Upper Level Expansion Repair  
**Estimated Cost:** \$1788.22  
**Specification Number:** 23505  
**Funding Source:**  
**Budget Line:**

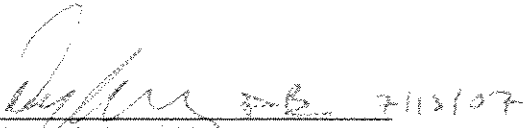
Dear Ms. Lumpkin:

I request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. The JOC Request Form attached describes the scope of work and the appropriateness for using JOC for this project.

Sincerely,

Nuria I. Fernandez  
Commissioner

**APPROVED:**

  
Barbara A. Lumpkin  
Chief Procurement Officer





**Department of Aviation**  
**Attachment A**  
Utilizing JOC for City Construction Projects

**Project Number:** JM-5041A – Upper Level Door #2 Expansion Joint

**Project Manager:** Tom McFall – (773) 447-4931

**Department:** Aviation

For all Proposed JOC projects please complete items 1 and 2 below as appropriate, complete items 3, 4, and 5. Attach this document to the Memorandum of Authorization.

**1. Please describe below the major features of the project:**

Erect temporary protection barrier to allow for the removal of concrete in a public area, remove existing expansion joint, reform and pour new concrete thus removing trip hazard that now exists. Re-install existing expansion joint and return door to safe use.

This work was originally scheduled for normal work hours during the “down” time before the Thanksgiving Holiday, but due to a paper work delay, all work is now to be performed during other than normal work hours.

**2. Please explain below why this project could not be bid using the city’s traditional bid process and the need to use JOC Procurement system:**

This is a multi trade project and term agreements do not apply. It is outside the scope of in house trades.

**3. If the project is a one trade project, please provide additional explanation below of why it would be in the best interest of the City of Chicago to JOC for this project:**

This is a multi trade project.

**4. If it is anticipated that over 25% of the project will consist Non-prepriced items, please provided an explanation below of why JOC should be used:**

Less than 25% of the project will consist of non pre priced items

**5. If some elements of the proposed JOC project scope of work are covered by city term agreements, explain below why they are included in this JOC project instead of being procured through the term:**

There is no term agreement in place to perform this type of work.



DEPARTMENT OF AVIATION  
DEVELOPMENT DIVISION  
JOB ORDER CONTRACT (JOC)  
REQUEST FORM

To: Division of Design and Construction  
Fr: Division of Facilities

Date: June 20, 2007

**RE: Request for Authorization to Use JOC**

Project: Door #2 Upper Level Expansion Joint Repair Modification

Contact Name and Phone Number: Matt Marich, 773-838-0627

**Project Scope of Work:**

Erect temporary barrier at door #2 upper level at Midway, remove existing concrete and expansion joint. Reform and pour new concrete and reinstall expansion joint at proper height to eliminate existing trip hazard.

**Project History:**

This project was originally bid and scheduled to be performed during normal work hours during the typical slow travel period in October prior to the Thanksgiving holiday rush 2006. Through no fault of the contractor, this project is now scheduled for after the July 4<sup>th</sup>, 2007 holiday and now must be performed during other than normal working hours.

**Procurement Options:**

This is a JOC Project because: *(Select and elaborate, i.e. explain in detail, any of the below as they apply):*

- 1) *It is outside the scope of the in-house forces. This is a modification to an existing JOC project that has already been approved and been released for construction with purchase order #7119 and blanket order of release #29.*
- 2) *The project is multi-traded and therefore term agreements do not apply.*
- 3) *The project is time sensitive – using the traditional procurement process which typically takes 120 - 180 days or more will not meet the completion date requirements of DOA.*
- 4) *The scope of the project is covered by the Construction Task Catalog<sup>®</sup>.*


**Budget Estimate:** \$ 1788.22

**See Attached Back-up for Budget Estimate:**

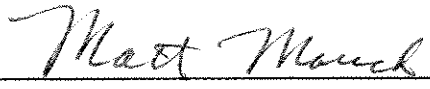
**Funding Strip:**

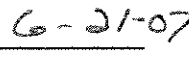
Project:

**Requesting Department Authorization**

  
\_\_\_\_\_  
User Commissioner

  
\_\_\_\_\_  
Date

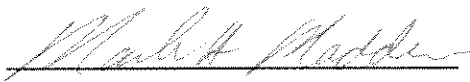
  
\_\_\_\_\_  
User's Project Manger


  
\_\_\_\_\_  
Date

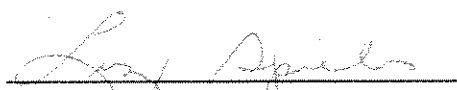
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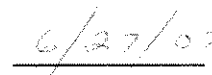
**The office of Design and Construction has reviewed the Requesting Department's description of the proposed project and concur that this project is appropriate for JOC.**

**Design and Construction Authorization**

  
\_\_\_\_\_  
DOA JOC Coordinator

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Deputy Commissioner of Design and Construction

  
\_\_\_\_\_  
Date

cc: CARE – Attn: Ron Marsh