

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with CHN Enterprises, Inc. for the product and/or services described herein.
(Name of Person or Firm)

This is a request for (One-Time Contractor Requisition # , copy attached) or Term Agreement or Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the _____ (Attach List) _____ (Attach List)
(Program Name) Pre-Assigned Specification No. _____
Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: J
Specification #: _____ Contract or Program Description: _____
Mod. #: _____ (Attach List, if multiple)

<u>Allyson M. Clark-Henson</u>	<u>312-746-8310 x276</u>	<u>Allyson M. Clark-Henson</u>	<u>Chicago Police Dept</u>	<u>19 September 2007</u>
Originator Name	Telephone	Signature	Department	Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY CHN Enterprises, Inc. has provided cleaning and inspection of all firing ranges and maintained bullet traps at each location. The company is responsible for lead removal, range cleaning, bullet trap inspections, bullet trap repair and service work on all MDS-Caswell bullet traps. This service is crucial to ensure all six (6) firing range facilities remain operational and in compliance with environmental regulations.
<input type="checkbox"/> ESTIMATED COST <i>Please see attached</i>
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS The Education and Training Division and all Area Ranges with the exception of Area 4, need to be serviced twice a month, totaling twenty-four (24) visits for each of the following locations: Area 1, Area 2, Area 3, Area 5 and the Education and Training Division. One visit to Area 4 is required every three (3) months with a total of four (4) visits yearly. All service visits at every location are to be made in advance to minimize any interruption in training.
<input checked="" type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY CHN Enterprises, Inc is the only lead abatement contractor in the Chicagoland area licensed and certified by Meggitt Defense Systems-Caswell to service and maintain their bullet traps.
<input type="checkbox"/> OTHER

APPROVED BY:

DEPARTMENT HEAD OR DESIGNEE _____ DATE _____

BOARD CHAIRMAN _____ DATE _____

S. S. R. B.
DATE 11/15/07
APPROVED _____
CONDITIONALLY APPROVED 5-0
RETURN TO OFFICE _____
DISAPPROVED _____

Req. 3574
3574

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES
ROOM 403, CITY HALL, 121 N. LA SALLE ST

JNCP Form Rev _____

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

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(Program Name)

Pre-Assigned Specification No. _____
Pre-Assigned Contract No. _____

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Contract #: _____
Specification #: _____
Mod. #: _____ (Attach List, if multiple)

Company or Agency Name: _____
Contract or Program Description: _____

Allyson M. Clark-Henson

312-746-8310 x276

Allyson M. Clark-Henson

Chicago Police Dept

19 September 2007

Originator Name

Telephone

Signature

Department

Date

Indicate SEE ATTACHED in each box below if additional space needed:

PROCUREMENT HISTORY CHN Enterprises, Inc. has provided cleaning and inspection of all firing ranges and maintained bullet traps at each location. The company is responsible for lead removal, range cleanings, bullet trap inspections, bullet trap repair and service work on all MDS-Caswell bullet traps. This service is crucial to ensure all six (6) firing range facilities remain operational and in compliance with environmental regulations.

ESTIMATED COST

Please see attached

SCHEDULE REQUIREMENTS The Education and Training Division and all Area Ranges with the exception of Area 4, need to be serviced twice a month, totaling twenty-four (24) visits for each of the following locations: Area 1, Area 2, Area 3, Area 5 and the Education and Training Division. One visit to Area 4 is required every three (3) months with a total of four (4) visits yearly. All service visits at every location are to be made in advance to minimize any interruption in training.

EXCLUSIVE OR UNIQUE CAPABILITY CHN Enterprises, Inc is the only lead abatement contractor in the Chicagoland area licensed and certified by Meggitt Defense Systems-Caswell to service and maintain their bullet traps.

OTHER

APPROVED BY:

DEPARTMENT HEAD OR
DESIGNEE

DATE

BOARD CHAIRMAN DATE
S. S. R. B.

DATE _____

APPROVED _____

CONDITIONALLY
APPROVED _____

RETURN TO DEPT _____

DISAPPROVED _____

DPS PROJECT CHECKLIST

For DPS Use Only

Date Received _____
 Date Returned _____
 Date Accepted _____
 CAYCN's Name _____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:

Date: 31OCT07
 REQ No.: 35741

Contact Person: MOLLY LONGANECKER
 Tel: 5-5599 Fax: 5-6841 E-mail: MOLLY.LONGANECKER@CHICAGOPOLICE.ORG
 @cityofchicago.org

PO No.: (if known): NA

Project Manager: BONNIE AMADO
 Tel: 5-5600 Fax: NA E-mail: NA
 @cityofchicago.org

Modification No.: (if known): NA

Project Description: CLEANING BULLET TRAPS AND SHOOTING RANGES FOR CPD - SOLE SOURCE
 Previous PO No.: (if known): NA

FUNDING:

- City: Corporate Bond Enterprise Grant* Other
 State: IDOT/Transit IDOT/Highway FAA Grant* Other
 Federal: FHWA FTA Grant* Other

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
01	007	0100	0573420	0340	220340	0	0	0	0	

*IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply. Estimated Value \$582,390.00

SCOPE STATEMENT:

Attached is a Detailed Scope of Services and/or Specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification: A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply):

NEW REQUEST

- Blanket Agreement
 Standard Agreement
 Small Orders

MOD/AMENDMENT

- Time Extension
 Vendor Limit Increase
 Scope Change/Price Increase/Additional Line Item(s)
 Other (specify):

FORMS:

- Requisition Special Approvals Non-Competitive Review Board (NCRB)

DPS PROJECT CHECKLIST

CONTRACT TERM: 3YRS Requested Term (number of months): 3YRS
W/2-
1YR

PRE BID/SUBMITTAL REQUIREMENTS:

Requesting Pre Bid/Submittal Conference? Yes No Requesting Site Visit? Yes No

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

If applicable, Pre-Qualification Category No.

Category Description:

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in)

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

***NOTE:** Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

DPS PROJECT CHECKLIST

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?

Yes No

Will services be performed on or near a waterway?

Yes No

DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:

- Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)
- Delivery Location(s)
- Technical Literature
- Drawings, if any
- Part Number List (Manufacturer; or Dealer; or Other Source:)
- Current Price List(s)/Catalog(s)
- Special Approval Form
- Exhibits and Attachments

If **Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- Detailed description of project listing obligations of each party.
- The Schedule of Compensation
- Deliverables
- Request for individual contract services (if applicable)
- The appropriate EPS form
- ITSC (approved by BIS)
- OBM (approved by Budget form/memo)
- Grant document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

- Has the project been reviewed by DGS? Yes No
- Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.
- Does the project include software? Yes No
- If yes, is signed ITSC form attached? Yes No
- Does the location involve:
A public way? Yes No
- Any concession in the City's facilities? Yes No

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet (50') of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Will services require the handling of hazardous/bio-waste material? Yes No

Will services require the blocking of streets or sidewalks which may affect public safety? Yes No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name: CHN ENTERPRISES

Contractor's Address: 3820 HORIZON COURT, NAPERVILLE, IL. 60564

Contractor's e-mail Address: NA

Contractor's Phone Number: 630-922-8910

Contractor's Contact Person: GARY CHN

ESTIMATED COSTS

COST TO SERVICE THE RANGE FOR AREA 1	\$22,970.00	\$68,910.00	
COST TO SERVICE THE RANGE FOR AREA 2	\$24,310.00	\$72,930.00	
COST TO SERVICE THE RANGE FOR AREA 3	\$24,465.00	\$73,395.00	
COST TO SERVICE THE RANGE FOR AREA 4	\$24,440.00	\$73,320.00	
COST TO SERVICE THE RANGE FOR AREA 5	\$23,625.00	\$70,875.00	
COST TO SERVICE THE RANGE FOR THE TRAINING ACADEMY	\$74,320.00	\$222,960.00	
TOTAL FOR THREE YRS=		\$582,390.00	

REQ# 35741, SPEC # 61280

CHN Enterprises, Inc.

Quality Specialists in Asbestos and Lead Removal

MBE/DBE
ASIAN MINORITY
OWNED BUSINESS

September 11, 2007

Ms. Bonnie Amado
Chicago Police Headquarters
3510 S. Michigan Avenue
Chicago, IL 60653

RE: Shooting Range Maintenance
Chicago Police Departments

Dear Ms. Amado,

This letter is in reference to cleaning the shooting ranges, inspecting, and maintaining the bullet traps for Chicago Police Department ranges. CHN, Inc. is the only lead abatement contractor in the Chicagoland area licensed and certified by Meggitt Defense Systems-Caswell to service and maintain their bullet traps. Our services include lead removal, range cleaning, bullet trap inspections, bullet tap repair, and return to service work on all MDS-Caswell bullet traps in lead contaminated work areas. CHN has specialized equipment to service all their bullet traps, such as specialized recycle vacuums to remove the spent lead projectiles from the granular rubber bullet trap at Area 5. CHN takes pride in service and quality workmanship and we hope to work with you in the near future.

Regards,

Gary M. Chinn
President

3 yr Contract w 2/yr opt options

CLEANING BULLET TRAPS AND SHOOTING RANGES (ESTHER) 10/30/07		
9366940010	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 1, PER VISIT	Each
9366940020	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 2, PER VISIT	Each
9366940030	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 3, PER VISIT	Each
9366940040	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 4, PER VISIT	Each
9366940050	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 5, PER VISIT	Each
9366940060	MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE ACADEMY, PER VISIT	Each

Log # 35741

CHN Enterprises, Inc.

Quality Specialists in Asbestos and Lead Removal

MBE/DBE
ASIAN MINORITY
OWNED BUSINESS

SPECIFICATIONS

FOR CONDUCTING CLEANING/MAINTENANCE WORK IN INDOOR FIRING RANGES CONTAMINATED WITH LEAD

1. Contractor shall have established programs and if requested, shall submit prior to the start of work a copy of the following OSHA required, and other items:
 - Respiratory Protection Program endorsed by a Certified Industrial Hygienist
 - Medical Surveillance Program
 - Evidence of medical examinations for all workers, including a physicians statement indicating the employee is fit to conduct this type of work
 - Certificates of worker training
 - Reference list demonstrating at least 10 previous projects of similar scope and a minimum of five years experience in this type of work.

2. Contractor is responsible for complying with the following regulations that govern shooting ranges:

29 CFR 1910.1025 29 CFR 1910.134	State/Local Regulations that govern shooting ranges 40 CFR Parts 261-265
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3. Contractor shall provide Customer with commercial/general liability, workmen's compensation and no less than one million dollars in lead pollution liability coverage.

4. Contractor performing repair work, disassembly, re-assembly, alteration and/or return to service for the bullet trap shall be trained and authorized to perform such work by the original equipment manufacturer.

JOB NAME: Chicago Police Department's (Areas 1-5 & Training Academy) CHN-07100, Revision 1

ACCEPTED: _____ **DATE:** _____

Federal EPA#: _____

Please fax and/or mail over a copy of your tax exempt letter with the expiration date, along with this signed acceptance sheet and/or with your purchase order.

Tax Exempt #: _____

CHN Enterprises, Inc.

WBE/DBE
ASIAN MINORITY
OWNED BUSINESS

Quality Specialists in Asbestos and Lead Removal

October 29, 2007

Ms. Bonnie Amado
Chicago Police Headquarters
3510 S. Michigan Avenue
Chicago, IL 60653

RE: Chicago Police Department - Areas 1 - 5 and Training Academy
Bullet Trap and Shooting Range Cleaning
CHN-07100, Revision 1

Dear Ms. Amado:

The following proposal is for cleaning the Chicago Police Department's (Areas 1 - 5 and Training Academy) bullet traps and shooting ranges. The scope of work for the individual ranges is as follows:

Areas 1 - 4

This scope of work is for the individual cleaning of the Chicago Police Department Areas 1 - 4 bullet traps and parts of each shooting range. This proposal is for one visit per month with 12 visits within the contractual year per shooting range. The scope of work is as follows:

- Inspect and empty collection trays (12 times / year).
- Recycle spent lead projectiles (12 times / year).
- Supply containers and package the spent lead projectiles for recycling. (12 times / year).
- HEPA vacuum the backside of the bullet trap impact plates (12 times / year).
- HEPA vacuum and clean under the bullet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times / year).
- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the bullet trap. (12 times / year)
- HEPA vacuum accessible intake vents over the bullet trap. (4 times / year).
- HEPA vacuum accessible back side surfaces of the over-trap. (4 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks, carriers, and cross braces. (4 times / year).
- Disassemble deceleration chambers as needed to complete our work. (1 time / year).
- Remove the lead build up from the deceleration chambers. (1 time / year).
- Supply containers and package the lead build up from deceleration chambers for recycling. (1 time / year).
- Recycle the spent lead projectiles and lead build up from the deceleration chambers. (1 time / year).
- Spray the deceleration chambers with graphite lubricant. (1 time / year).
- Reassemble deceleration chambers. (1 time / year).
- Dispose of 30 HEPA and 4 Rollomatic filters removed by owner (1 time / year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).

Ms. Bonnie Amado
 CHN-07100, Revision 1
 October 29, 2007
 Page Two

- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated hazardous waste.
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.
- Notify owner of any wear/damage when performing lead cleaning/removal.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- If the bullet trap has defects and the sidewalls need to be anchored or welding of leading edges and/or kick plates; CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

Each shooting range will be closed 1 - 2 days for work to be completed.

Area 5

This scope of work is for the cleaning of the Department's Area 5, 5 point, LE7500 Gran trap and parts of the shooting range. This proposal is for one visit per month with 12 visits within the contractual year. The scope of work is as follows:

- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the bullet trap. (12 times / year)
- Fill the supply and safety bins with granular rubber from the bullet trap. If the bullet trap is still deficient of rubber, the BTS supervisor will inform the owner on how many bags of rubber will be needed for the next visit. (12 times / year)
- HEPA vacuum and clean under the bullet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times / year).
- Install new gum rubber curtains (1 time / year).
- Patch holes in gum rubber curtains (3 times / year).
- Owner to supply new gum rubber (1 time / year).
- Owner is to supply patches for the gum rubber curtains. (3 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks, carriers and cross braces. (4 times / year).
- Supply containers and package the spent lead projectiles for recycling. (1 time / year).
- Remove spent lead projectiles from 135 cubic feet or 5 cubic yards of granulated rubber per lane. This will constitute that all of the granular rubber has been recycled and separated from most of the spent lead projectiles, and the granular rubber will be recycled back into the bullet trap and put into the recycle bin. The recycling will be completed by use of special vacuums that will separate most of the spent lead projectiles from the rubber material. The recycle will be completed from behind the bullet trap and from in front of the bullet trap. After the recycle is complete the gum rubber will be put back into position. (1 time / year).
- The spent lead projectiles will be containerized and brought to a metal recycler. (1 time / year).
- Dispose of 30 HEPA and 4 Rollomatic filters removed by owner (1 time / year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).
- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated hazardous waste
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.

Ms. Bonnie Amado
CHN-07100, Revision 1
October 29, 2007
Page Three

- Notify owner of any wear/damage when performing lead cleaning/removal.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- If the bullet trap is deficient of grantex or needs repair to bring it into compliance with the manufacturer's specifications, CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

The shooting range will be closed 1-3 days for work to be completed.

Training Academy

This scope of work is for cleaning the Training Academy's shooting ranges, two-10 point, Venetian Blind bullet traps and parts of each shooting range. This proposal is for 1 visit per month with 12 visits within the contractual year. The scope of work is as follows:

- Inspect and empty collection trays (12 times / year).
- Supply containers and package the spent lead projectiles for recycling. (12 times / year)
- Recycle spent lead projectiles (12 times / year).
- HEPA vacuum the backside of the bullet trap impact plates (12 times / year).
- HEPA vacuum and clean under the bullet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- HEPA vacuum the shooting range floor (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times / year).
- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the bullet trap. (12 times / year).
- HEPA vacuum accessible intake vents over the bullet trap. (4 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks and carriers (4 times / year).
- Disassemble deceleration chambers as needed to complete our work. (2 times / year).
- Remove the lead build up from the deceleration chambers. (2 times / year).
- Supply containers and package the lead build up from deceleration chambers for recycling. (2 times / year).
- Recycle the spent lead projectiles and lead build up from the deceleration chambers. (2 times / year).
- Spray the deceleration chambers with graphite lubricant. (2 times / year).
- Reassemble deceleration chambers. (2 times / year).
- Dispose of 50 HEPA filters, 114 pre-filters, and 4 Rollomatic filters removed by owner (1 time / year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).
- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Notify owner of any wear/damage when performing lead cleaning/removal.
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated hazardous waste
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- If the bullet trap has defects and the sidewalls need to be anchored or welding of leading edges and/or kick plates; CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

Each shooting range will be closed 1-3 days for work to be completed.

Ms. Bonnie Amado
CHN-07100, Revision 1
October 29, 2007
Page Four

The total cost breakdown for this project is as follows:

The cost to service the range for Area 1 will be:	\$ 22,970.00
The cost to service the range for Area 2 will be:	24,310.00
The cost to service the range for Area 3 will be:	24,465.00
The cost to service the range for Area 4 will be:	24,440.00
The cost to service the range for Area 5 will be:	23,625.00
The cost to service the ranges for the Training Academy will be:	<u>74,320.00</u>
The total project cost will be:	\$ 194,130.00

With this proposal, you will receive the following:

1. Lead licensed supervisor and workers.
2. Both EPA and OSHA guidelines will be implemented.
3. Site specific OSHA compliance plan for range maintenance and waste management.
4. The waste will be disposed on in an EPA approved landfill with the proper manifesting.
5. OSHA air monitoring will be analyzed by a third party laboratory.
6. Commercial general liability insurance with a one million dollar limit per occurrence.
7. A final documentation package will be sent once CHN receives air sampling and final payment. (Allow 2 or 3 months).
8. Contractor has over five years servicing bullet traps and shooting ranges.
9. Contractor licensed by manufacturer to service all Caswell Detroit Armor bullet traps.

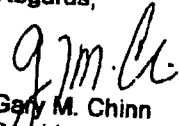
This quotation is null and void, if not accepted, in writing, and received by CHN, Inc. within 90 days of the proposal date and services rendered by one year from date of proposal. Any modifications to this contract must be completed in writing and signed by both parties. Failure to properly modify will be considered a breach of contract.

Payment is due within 30 days of the date of the invoice. Late payments will be subject to a fee of 1 ½% per month. The client shall be liable for attorney and other costs incurred to collect our fees.

If you have any questions or comments, please feel free to call me.

Please sign and fax back the attached specification sheet to us at (630) 922-8910 with the proposal(s) of acceptance, or send to CHN, Inc. a signed purchase order with the proposal(s) of acceptance.

Regards,



Gary M. Chinn
President

GMC/sf

Attachment

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 736 1300 WEST JACKSON TRAINING DIVISION Chicago, IL	REQUISITION: 35741 PAGE: 1 DEPARTMENT: 57 - DEPARTMENT OF POLICE PREPARER: Esther M Shelby NEEDED: APPROVED: 10/30/2007
--	--

REQUISITION DESCRIPTION

REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR EXTENSION OPTIONS FOR CLEANING BULLET TRAPS AND SHOOTING RANGES FOR THE CPD
 SPECIFICATION NUMBER: 61280

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	9366940010 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 1, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
2	9366940020 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 2, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
3	9366940030 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 3, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
4	9366940040 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 4, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 736 1300 WEST JACKSON TRAINING DIVISION Chicago, IL	REQUISITION: 35741 PAGE: 2 DEPARTMENT: 57 - DEPARTMENT OF POLICE PREPARER: Esther M Shelby NEEDED: APPROVED: 10/30/2007
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REQUISITION DESCRIPTION

REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR EXTENSION OPTIONS FOR CLEANING BULLET TRAPS AND SHOOTING RANGES FOR THE CPD
 SPECIFICATION NUMBER: 61280

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
5	9366940050 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE RANGE AREA 5, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
6	9366940060 MAINTENANCE OF SHOOTING RANGES - CLEANING BULLET TRAPS, SHOOTING RANGES, AMMUNITION, POLICE ACADEMY, PER VISIT	36.00	Each	0.00	0.00						
SUGGESTED VENDOR:					REQUESTED BY: Esther M Shelby						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573420	0340	220340	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

REQUISITION TOTAL: 0.00

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 798 PERSONNEL DIVISION 3510 S. MICHIGAN AVE Chicago, IL	REQUISITION: 35744 PAGE: 1 DEPARTMENT: 57 - DEPARTMENT OF POLICE PREPARER: Esther M Shelby NEEDED: APPROVED: 10/30/2007
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REQUISITION DESCRIPTION
 REQUEST FOR 3 YEAR CONTRACT WITH 2/ONE YEAR EXTENSION OPTIONS FOR PSYCHOLOGICAL SERVICES
 SPECIFICATION NUMBER: 61284

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	9487661100	900.00	Each	0.00	0.00						
PSYCHOLOGIST/PSYCHOLOGICAL SERVICES - POLICE APPLICANT EVALUATION											
SUGGESTED VENDOR:											
REQUESTED BY: Esther M Shelby											
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573028	0140	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
2	9487661200	2,000.00	Each	0.00	0.00						
PSYCHOLOGIST/PSYCHOLOGICAL SERVICES - POLICE APPLICANT PSYCHOLOGICAL SCREENING SERVICE											
SUGGESTED VENDOR:											
REQUESTED BY: Esther M Shelby											
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573028	0140	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
3	9487661400	100.00	Hour	0.00	0.00						
PSYCHOLOGIST/PSYCHOLOGICAL SERVICES - TESTIMONY											
SUGGESTED VENDOR:											
REQUESTED BY: Esther M Shelby											
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573028	0140	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
4	9487661510	250.00	Each	0.00	0.00						
PSYCHOLOGIST/PSYCHOLOGICAL SERVICES - NON - POLICE OFFICER EMPLOYEE APPLICANT PSYCHOLOGICAL SCREENING SERVICE											
SUGGESTED VENDOR:											
REQUESTED BY: Esther M Shelby											
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0573028	0140	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it differs.
 Requisitions prepared incorrectly will be set.

Contract Finder

Click on a row to view details:-

	Vendor #	Vendor Name	Project	Req #	PO #	Sp
1			Request For 3 Year Contract W 2/1year Extension Options For Cleaning Bullet Traps And Shooting Ranges For The Cpd	35741		61

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Contract Finder

Vendor Number
Vendor Name
Project Name
Requisition Number 35741
Contract Number
Record Status ACTIVE
Record Type NEW
Spec Number 61280
Mod Number
Contract Value \$0
Procurement Type
Department Code 57 - DEPARTMENT OF POLICE
DPS Contract Administrator O BRIEN, JOHN D
Type Lookup Code
Req Comments REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR EXTENSION OPTIONS FOR CLEANING BULLET TRAPS AND SHOOTING RANGES FOR THE CPD
PO Comments
PO Start Date
PO End Date
Data Source FMPS
Note
Reason for Mod
Contract Type COMMODITIES

Date Detail

	Task	Expected Date	Act Da
1	Receipt of new project	10/30/2007	10/30/
2	Date to CA/CN	10/30/2007	10/31/
3	Initial draft RFP/spec sent	11/9/2007	
4	Final RFP/spec approved by team	11/29/2007	
5	Bid advertise date	12/9/2007	
6	Bid opening date	12/27/2007	
7	Bid tabs to dept/evaluation completed	1/11/2008	
8	Receive letter of recommendation	1/21/2008	
9	Final draft of contract received by team	1/21/2008	
10	Final contract approved by team	1/21/2008	
11	Contract documents sent to vendor	1/28/2008	
12	Receive completed contract docs from vendor	2/27/2008	
13	CPAC team signoff	3/12/2008	
14	Deputy approval	3/14/2008	
15	Law approval	3/19/2008	
16	Comptroller approval	3/22/2008	
17	CPO approval	3/24/2008	
18	Contract award/release	3/28/2008	

PO Action History

Action Date	Action	Mod	Name	Note
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Contract Finder

Click on a row to view details:-

	Vendor #	Vendor Name	Project	Req #	PO #	Sp
1			Request For 3 Year Contract W 2/1year Extension Options For Cleaning Bullet Traps And Shooting Ranges For The Cpd	35741		61:

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DPS Contract Administrator O BRIEN, JOHN D
Type Lookup Code
Req Comments REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR EXTENSION OPTIONS FOR CLEANING BULLET TRAPS AND SHOOTING RANGES FOR THE CPD
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PO Action History

Action Date	Action	Mod	Name	Note