



DEPARTMENT OF PUBLIC HEALTH
CITY OF CHICAGO

To: Steve Berlin
Executive Director
Board of Ethics

From:

Julie Morita, M.D.
Commissioner

Date: December 14, 2016

Subject: Acceptance of a Harry & David Holiday box on behalf of the City

On Tuesday, December 13, 2016 a Harry & David holiday box of pears, cheese and sausage was delivered from the Conference Chicago at University Center addressed to Michele Howard, Public Health Administrator at the Chicago Department of Public Health. As a department, we would like to accept this item on behalf of the City. We will place the holiday box in our public waiting area at 333 S. State Street 2nd floor.

Order/Product: Holiday box containing (6) pears, (1) stick of cheese and (1) summer sausage link
Company: Harry & David
Date Received: 12/13/2016
From: Conference Chicago at University Center

If you have any questions, please call me at (312)747-9870.

Thank you.