

CHICAGO PUBLIC LIBRARY

GIFT ACKNOWLEDGMENT FORM

The Chicago Public Library gratefully acknowledges receipt of the following unrestricted donation. The Library reserves the right to add materials as needed and to discard individual items at Library book sales.

Both by Library Board Policy and Internal Revenue Service regulations, library staff cannot appraise gifts for income tax purposes, as it is the donor who benefits from the tax deduction and the Library is an interested party. Donors are responsible for obtaining an appraisal from a specialized dealer in books. Donors should also consult their own accountants or the Internal Revenue Service to be advised of the regulations for deducting non-cash contributions on personal income tax statements.

A. Description of Gift: (Fill in the number of materials donated in the appropriate area and circle new or used.)

<u>8 boxes</u>	Hardcover books	new/used
_____	Paperback books	new/used
_____	Magazines	new/used
_____	Other (please describe briefly)	

B. Name and address of donor (optional)

Chris Urban
Technomic
300 S. Riverside Plaza #1200
Chicago IL 60606

C. Received by:

MARK E ANDERSEN
(Name of Staff Member)
BST (Unit) 7/25/2014 (Date)